



SunTrust Title Agency

Administrative Office
16280 Ceile Circle
Walton Hills, OH 44146
440-838-1850

E-Fax to: 1-866-422-7092

Or order online at
www.suntrusttitle.com

ORDER FORM

Order From: _____ Date: _____ Phone: _____

Contact: _____ Email: _____ Fax: _____

Type of Transaction:

- Purchase
Price: _____
- Refinance
- Other

Items we should order:

- Survey
- Termite
- Other _____

New Lender: _____ Loan Amount: _____

Borrower #1: _____ SS# _____

Borrower #1: _____ SS# _____

Marital Status: _____

Seller #1: _____ SS# _____

Seller #2: _____ SS# _____

Property Address: _____

County: Cuyahoga Summit Geauga Medina Other: _____

Legal Description (attach if possible): _____

Payoff Lender #1: _____

Account #: _____ Phone #: _____

Payoff Lender #2: _____

Account #: _____ Phone #: _____

Please provide the following information with your order if possible:

- Copy of previous Owner's Title Policy
- For a purchase: Copy of Purchase Contract
- Refinance – Survey, Prior Policy

Special Instructions: _____

We Appreciate & Value Your Business

